



Agent Information Pack

LLC

London Language Centre

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This pack aims to provide more information about London Language Centre and the services that it offers to all parties interested in forming a professional relationship with the school.

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The School

Over the years, the school has established itself as a well-respected English language course provider. We have a wide range of courses for students to choose from allowing them to opt for a course of study that will best suit their needs. We run General English courses for those who wish to improve all areas of their English as well as courses that concentrate on specific areas of English such as speaking or writing skills. We also offer a number of exam preparation courses for students wishing to gain an internationally recognised English language qualification. For more information on the courses that we offer, please see our 'Courses' section.

We recognise that translating what a student has learnt in the classroom to skills that can be used in everyday life can often be hard for students; our courses, therefore, place a special emphasis on conversational skills so that students become confident speaking in English outside the classroom as soon as possible.

We welcome students from all over Europe at London Language Centre. This means students have the opportunity to learn about a number of different cultures and customs. In addition to improving their English, many students leave London Language Centre having made friendships and connections for life and this is something we take great pride in. Students, unless enrolled on one of our summer school courses, must be at least 16 years old. There is no upper age limit, making the experience of studying at the school all the more interesting.

The school is located in Kentish Town which is part of the London borough of Camden. The borough is widely celebrated for its liberal attitudes, vibrant nightlife and exciting art and music venues and it is, therefore, a very exciting and inspiring

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environment in which to learn English. The school is surrounded by public transport links; the nearest tube station, Kentish Town, is less than five minutes' walk from the school. It is on the Northern Line, one stop north of Camden Town station, and is in the Underground's fare Zone 2. There are also numerous bus stops and an Overground station, Kentish Town West, within the school's immediate vicinity making travel to and from the school easy.

Our Staff

All our teachers hold qualifications in teaching English as a foreign language and deliver an excellent level of English tuition, enabling students to rapidly improve their command of the English language. Experience tells us that students will get the most out of their course if they enjoy their classes and we, therefore, try to make our lessons as fun as possible. Lessons are interactive and group work is encouraged so that students can practice speaking English straight away.

We have a dedicated student support team at the school to ensure that all our students enjoy their time at London Language Centre. We recognise the difficulties that students may encounter whilst moving to a new country and understand that some students need more help settling in than others. All our student support staff are friendly and approachable and will happily offer advice to students. New students, on their first day, receive a handbook which provides them with detailed information about living in London, their course and who to contact should they have any problems whilst studying at the school.

Facilities

The school has 13 classrooms which are all equipped with audio-technology. When students are not in class, there are two main areas for them to relax or study in: our student lounge or our library. The student lounge is open to all visitors to the school. It boasts comfortable seating, free computer, Wi-Fi and internet access and a table tennis table. The library can be used by students for quiet study. It contains a number of English language books that students may borrow and also has an additional computer for students to use.

Courses

As mentioned earlier, we offer a number of different courses to students so that they can opt for a course of study best suited to their needs. Our courses (particularly our part-time courses) are very flexible; students can create their perfect timetable by choosing to mix and match classes. Before students begin their course, they will be asked to take a short test so that we can assess their level of English and place them in the most suitable class. Students can choose to move between courses anytime they wish during their time with us. For example, students may start on a General English course and decide that they wish to change to an exam preparation course.

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General English Courses:

We recommend our General English courses to all students who wish to rapidly improve their overall command of the English language. The course covers all the four key language areas (speaking, listening, reading and writing). Our teachers, instead of solely relying on course books, employ a variety of teaching techniques to keep lessons fresh and interesting. Students who enrol on one of our General English courses will enjoy the benefits of a casual conversation class whilst also gaining a solid foundation of English grammar.

Students can choose to study 15 hours, 20 hours or 30 hours per week and have the freedom to choose between studying in the morning or afternoon.

IELTS Preparation Courses:

IELTS is the International English Language Testing System; one of the most respected and widely recognised English Language exams in the world. IELTS is jointly owned by the British Council, IDP: IELTS Australia and the University of Cambridge ESOL Examinations (Cambridge ESOL) through more than 800 test centres and locations in over 130 countries. Over 6000 organisations and more than 1.5 million test takers around the world trust and recognise IELTS as a secure, valid and reliable indicator of true-to-life ability to communicate in English for education, immigration and professional accreditation¹.

Our IELTS preparation courses provide students with all the language skills necessary to obtain the best score possible in the IELTS exam. Students study past exam papers and follow a specifically designed course book that covers all four parts of the exam in a systematic and thorough fashion.

Students can choose to study 5 hours, 15 hours, 20 hours or 30 hours per week and have the freedom to choose between studying in the morning or afternoon. We also offer a part-time IELTS course on Saturdays between 10:30 am and 12:30 pm.

Cambridge ESOL Exam Preparation Courses:

As with IELTS, Cambridge ESOL exams are widely recognised and respected; around the world over 12,000 organisations accept Cambridge English exams. They include universities and colleges, business organisations and government departments.² At London Language Centre, we prepare students for both the Cambridge First Certificate in English (FCE) and Cambridge Advanced Certificate in English (CAE).

¹ http://www.ielts.org/about_us.aspx

² <http://www.cambridgeesol.org/why-cambridge-english/index.html>

Our Cambridge ESOL Exam preparation courses provide students with all the language skills necessary to obtain the best score possible in their exam. The course covers a wide range of stimulating and up-to-date topics. Students examine past exam papers and follow a course book that comprehensively covers all parts of the exam.

You can choose to study 15 hours or 20 hours per week. We also run a part-time course for CAE preparation on Thursday evenings between 6 and 8 pm.

Business English Courses:

These courses are intended for students who wish to learn business vocabulary and expressions used in the English-speaking world of work. It is suitable both for students who have not yet worked in business and for those who have experience of business environments. A number of themes and topics are covered. Enrolling on this course is a great way to prepare for the Cambridge ESOL BEC (Business English Certificate) exams.

At the moment, this course only runs as a part-time evening course. It takes place every Thursday between 6:30 pm and 8:30 pm. We hope to offer Business English as a full-time course in the next few weeks (late September).

Conversation Courses:

These courses are for students who wish to concentrate on their speaking and listening skills. We believe that the best way to develop these skills is to practice speaking English as much as you can; class sizes are, therefore, kept to a minimum. Our teachers realise the importance of providing context to conversational classes in order to develop effective communication skills that can be used in everyday life; authentic materials are, for that reason, used as much as possible. A new topic is introduced each lesson to help students dramatically expand their vocabulary. In addition to expanding vocabulary, the course aims to improve pronunciation and fluency in a comfortable and relaxed environment.

Students can choose to enrol on our part-time evening course that runs on Mondays 6 – 8 pm and Saturdays 10:30 am – 12:30 pm or on our lunchtime course that runs Monday – Friday 12:30 – 1:30 pm. The lunchtime course can also be taken in conjunction with one of our full-time courses.

Course Timetable

Full-time course lessons are spread across three sessions: Morning, Lunchtime and Afternoon. Students wishing to study 15 hours a week may choose to study 3 hours a day in the morning or 3 hours a day in the afternoon. Students who wish to study 20 hours a week may choose to study 3 hours in the morning and attend an additional conversation or exam skills class at lunchtime or attend a conversation or exam skills

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class at lunchtime and then study a further 3 hours in the afternoon. Students wishing to study on our Fast-Track 30 hours per week course study 3 hours in the morning and 3 hours in the afternoon; they start at 9:15 am and finish at 5:15 pm and have a one and a half hour lunch break between 12:30 pm and 2:00 pm.

Morning Session (3 hours):

- Lesson 1 9:15 am – 10:45 am
- Break 10:45 am – 11:00 am
- Lesson 2 11:00 am – 12:30 pm

Lunchtime Session (1 hour):

- Conversation or Exam Skills 12:30 pm – 1:30 pm

Afternoon Session (3 hours):

- Lesson 1 2:00 pm – 3:30 pm
- Break 3:30 pm – 3:45 pm
- Lesson 2 3:45 pm – 5:15 pm

Part-time course lessons take place on Monday and Thursday evenings and Saturday mornings. We hope to expand our part-time courses in the near future. However, at the moment, our part-time course schedule is as follows:

Time of Class	Class Title	Class Level
Monday 6:00 – 8:00 pm	IELTS Exam Preparation	Intermediate +
Monday 6:00 – 8:00 pm	Conversation 4	Multi-level
Thursday 6:00 – 8:00 pm	CAE Exam Preparation	Advanced
Thursday 6:30 – 8:30 pm	Business English	Intermediate +
Saturday 10:30 am – 12:30 pm	Conversation 5	Intermediate +
Saturday 10:30 am – 12:30 pm	IELTS Exam Preparation	Intermediate +
Saturday 1:00 – 3:00 pm	General English	Intermediate +

Summer School

Our summer school courses are specifically designed to engage children (ages 7+). We have a lot of experience in teaching young people and understand how to get the best out of them. We use interactive and imaginative teaching methods and try to make our lessons as fun as possible. Students who take part in our summer school will see a noticeable improvement in their English.

Like the majority of our other courses, summer school courses take place both in the morning and afternoon. We run activities in the afternoon so that children are not overwhelmed by too much learning and enjoy their time in London. The summer school afternoon activities change on a weekly basis but often include; walking

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tours of London; visits to museums and tourist attractions; outside sports and activities and trips to the local swimming pool. Our afternoon activities are not limited to these examples and we are happy to listen to special activity requests. Excursions to cities such as Oxford, Brighton and Stratford-upon-Avon take place on Saturdays and are welcome rewards to children who have been studying hard during the week.

Summer School Packages:

- Option 1: Morning classes (Monday to Friday 9:30 am – 12:30 pm)
- Option 2: Afternoon classes (Monday to Friday 1:30 pm – 4:30 pm)
- Option 3: Morning and afternoon classes (Monday to Friday 9:30 am – 4:30 pm)
- Option 4: Morning classes with afternoon activities (Monday to Friday: Classes 9:30 am – 12:30 pm. Activities 1:30 pm – 4:30 pm)
- Option 5: Morning classes with afternoon activities and Saturday city excursions (Monday to Friday: Classes 9:30 am – 12:30 pm, Activities 1:30 pm – 4:30 pm, Saturday excursion – all day)

Accommodation

London Language Centre will happily offer assistance to students who require help finding accommodation in London. We offer three main types of accommodation: host family accommodation, student halls of residence and student house-share. We are also able to help students book private accommodation such as studio flats, serviced apartments and Hotels. Prices vary depending on the location and type of accommodation you choose. Twin rooms can only be booked if the two students come to the school together. Students must arrive on a Saturday or Sunday. Please see below details on our three most popular accommodation options.

Host Family Accommodation: We strongly recommend homestay accommodation to students as it is the best way to practice and improve their English whilst studying in London. Students who decide to stay with a host family will also gain an insight into British day-to-day life, culture and food. Students can choose to have breakfast and dinner provided for them by the host family or can opt for self-catering. Room types vary and our prices reflect this. As well as being the best way to improve your English, staying with a host family normally works out as the cheapest option too.

The host family will clean the student's room once a week and provide bed sheets and towels. Students must remember that they are a paying guest in someone's home and should, therefore, respect the house rules.

Student Halls of Residence: London universities often have space for our students in their halls of residence. However, students studying at London universities have priority booking and it is, therefore, not always possible to find our students accommodation in such residences. We have a number of different room types

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available ranging from standard single rooms to superior double rooms with en-suite bathrooms. You must be at least 18 years old to live in student halls of residence.

Student House-Share: Many students pick this type of accommodation as it can be a very enjoyable and relaxed environment in which to live. Students can choose to stay in a single or twin room in a house shared with other students. This option is self-catered and we, therefore, recommend this option to the more independent student. As with student halls of residence, you must be at least 18 years old to live in a shared student house.

Contact Us

I hope that all the information in this pack has successfully demonstrated the quality of service that we can offer at London Language Centre and that you will be interested in working with us in the future. We are experienced in dealing with group bookings from partner schools abroad and can offer exclusive packages tailored to your needs.

If you would like to find out what services we could offer your agency, company or school then please send us your enquiries. Please find contact information for the school below.

E-mail: info@llcentre.com

Telephone: 020 7485 0136

Write to us: 158 Kentish Town Road, London, UK, NW5 2AG

We look forward to hearing from you.